

# **REQUEST FOR A DIRECT TRANSFER**

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We'll send the transfer amount within four to seven business days after we receive your completed forms. To avoid delays, be sure to complete all sections.

Account balances change daily based on market performance. Log into your account at TIAA.org or call us at 800-842-2252.

A transfer from your TIAA Traditional account may not be available. If you want to make a transfer from your TIAA Traditional account, please call us at **800-842-2252**. There are different rules for a transfer from a TIAA Traditional account that may require completing separate forms.

Please print using black or dark blue ink.	1. PROVIDE YOUR INFORMATION	
IMPORTANT: A full Social	First Name	Middle Initial
Security Number/Taxpayer Identification Number is required to process your		
	Last Name	Suffix
request. If you claim residence AND	Cooled Coought, Number of	
citizenship outside the U.S., you must complete Form W-8BEN in addition to this form to certify your foreign tax status. To print the W-8BEN form, go to	Social Security Number/ Taxpayer Identification Number Contact Telephone Number Extens	ion
	State of Legal Residence (if outside the U.S., write in Country of Residence)  Citizenship (if not U.S.)	
TIAA.org/forms, and scroll to Find tax forms.		
Find tax forms.		
	2. PROVIDE YOUR CONTRACT NUMBERS	
	The direct transfers are to be taken from my accumulation in:	
	TIAA Number CREF Number	
	Plan Number Sub Plan Number	
	Plan Name	





3. AMOUNT

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If you do not make a selection, your direct transfer will be taken proportionately from all available funds.

IMPORTANT NOTE: If you are currently subscribed to the Custom Portfolio Service and you choose specific funds, your account will be subsequently rebalanced using your Custom Portfolio Service instructions on file.

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We'll value your accounts on the date we receive this form in $\ensuremath{\mathrm{g}}$	good order.			
I would like the direct transfer made on a future date. Plea	ase make the tra	nsfer on:		
Date (mm/dd/yyyy)				
How much would you like to transfer? (please select only one)	)			
I would like to transfer all available fund(s). If I have TIAA contract that qualify for a Small Sum Transfer, I authorize the CREF Money Market account for the purposes of this to I would like to transfer the following amount(s). Indicate each account. Amounts and percentages must be in whole	the transfer of all ransfer. ither the dollar a	ny eligible accu	umulation	into
Investment Account/Fund Name	Transfer A	mount OR	Percent Fund Va	
·	\$			%
	\$			%
	\$			%
	\$			%
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	\$			%





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Your employer may restrict the investment companies that can receive transfers from your employer's retirement plan. Please call us to confirm whether the investment company you name can receive transfers.

A representative from the investment company receiving the transfer may assist with completing this section.

4. INVESTMENT COMPANY INFORMATION				
Investment Company Name				
Address				
City		State	Zip Code	
Contact Telephone Number	Account Number			

### 5. YOUR SIGNATURE

By signing, you authorize TIAA to make transfers from your TIAA account balances, as stated in this form.

If you receive distributions, such as dividends, return of capital, or a capital gains distribution, to an account after you have requested a full transfer from it, that distribution will be paid to you.

Under penalties of perjury, I certify that: (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and (3) I am a U.S. citizen or other U.S. person; and (4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

our Signature	Today's Date (mm/dd/yyyy)				
	/ / 20				

Please sign your full legal name with suffix, if applicable, using black or dark blue ink, or online using TIAA's digital signing experiences. Non-TIAA digital signatures, such as signing with Adobe Acrobat, are not accepted.





## **REQUEST FOR A DIRECT TRANSFER**

Please return ALL numbered pages including any pages you did not need to complete.

### RETURN COMPLETED FORM(S)

Upload your documents easily from your mobile device or computer.

Use the TIAA mobile app to quickly upload your completed documents. It's as simple as taking a picture:

- Tap the Message Center icon in the upper-right corner of your main screen.
- Select the Files header and tap Upload. That's it!

Haven't downloaded the TIAA mobile app? Get it today in the App Store or Google Play.

Don't have a smartphone? It's still easy. From your personal computer, here's what you'll need to do:

- Log in to your **TIAA.org** account and select the **Actions** tab.
- Choose **Upload documents** from the options presented.
- Select Upload Files and follow the step-by-step instructions.

Faxing a document or using standard or overnight mail are also available, but can take more time. If you prefer one of these methods, use the information provided below to complete the process.

FAX: STANDARD MAIL: OVERNIGHT:

**800-914-8922** (within U.S.) TIAA TIAA

**704-595-5795** (outside U.S.) P.O. Box 1268 8500 Andrew Carnegie Blvd.

Charlotte, NC 28201-1268 Charlotte, NC 28262

#### **CHECKLIST**

Did you remember to:

- Complete all necessary personal information
- Provide amount you would like to transfer
- Sign and date this form
- Call TIAA if you have any questions or need assistance at 800-842-2252

### FRAUD WARNING

FOR YOUR PROTECTION, WE PROVIDE THIS NOTICE/WARNING REQUIRED BY MANY STATES

This notice/warning does not apply in New York.

Any person who, knowingly and with intent to defraud any insurance company or other person, files an application for insurance or a statement of claim for insurance benefits containing materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and may be subject to criminal penalties, including confinement in prison, and civil penalties. Such action may entitle the insurance company to deny or void coverage or benefits.

Colorado residents, please note: Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**Virginia and Washington, DC residents, please note:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

