

## Learning & Organizational Development General Enrollment Class Offerings: February 2018 – June 2018

All sessions held at 1599 Clifton Road, unless otherwise noted.

**This is a partial listing of classes.** Please browse the catalog at: <https://elmprod.emory.edu>



<p><b>Change Cycle for Staff</b> Thursday, April 12<sup>th</sup>, 8:30 am-12:30 pm, \$25</p> <p><b>Civil Treatment for Employees</b> Tuesday, March 6<sup>th</sup>, 8:30 am – 12:30 pm, \$60 Tuesday, June 19<sup>th</sup>, 8:30 am – 12:30 pm, \$60</p> <p><b>Crucial Accountability</b> Tuesday, March 20<sup>th</sup>, Day 1, 8:30 am – 5:00 pm, \$175</p>	<p><b>Communicating with Impact</b> Tuesday, February 20<sup>th</sup>, 8:30 am – 12:30 pm, \$60 Tuesday, April 10<sup>th</sup>, 8:30 am – 12:30 pm, \$60 Wednesday, June 20<sup>th</sup>, 8:30 am – 12:30 pm, \$60</p>
<p><b>Crucial Conversations</b> Thursday, February 8<sup>th</sup>, Day 1, 8:30 am – 5:00 pm Thursday, February 15<sup>th</sup>, Day 2, 8:30 am – 5:00 pm \$275 (for both days)</p> <p>Thursday, May 3<sup>rd</sup>, Day 1, 8:30 am – 5:00 pm Thursday, May 10<sup>th</sup>, Day 2, 8:30 am – 5:00 pm \$275 (for both days)</p>	<p><b>Developing Yourself and Others</b> Wednesday, March 28<sup>th</sup>, 8:30 am – 12:30 pm, \$60 Wednesday, May 2<sup>nd</sup>, 8:30 am – 12:30 pm, \$60</p>
<p><b>Fantastic Service Behaviors</b> Thursday, March 29<sup>th</sup>, 8:30 am – 12:30 pm, Free Tuesday, May 22<sup>nd</sup>, 8:30 am – 12:30 pm, Free</p>	<p><b>Feedback Essentials</b> Tuesday, April 24<sup>th</sup>, 9:30 am – 11:30 am, Free</p>
<p><b>Increasing Personal Effectiveness (IPE)</b> Tuesday, March 20<sup>th</sup>, Day 1, 8:30 am – 5:00 pm Tuesday, March 27<sup>th</sup>, Day 2, 8:30 am – 5:00 pm \$200 (for both days)</p> <p>Wednesday, June 6<sup>th</sup>, Day 1, 8:30 am – 5:00 pm Wednesday, June 13<sup>th</sup>, Day 2, 8:30 am – 5:00 pm \$200 (for both days)</p>	<p><b>Navigating Beyond Conflict</b> Tuesday, February 20<sup>th</sup>, 8:30 am – 12:30 pm, \$60 Tuesday, June 26<sup>th</sup>, 8:30 am – 12:30pm, \$60</p>

<p><b>Presentation Skills</b> Thursday, March 1<sup>st</sup>, 8:30 am – 5:00 pm, Free</p>	<p><b>Project Management</b> Tuesday, March 6<sup>th</sup>, 8:30 am – 5:00 pm, Free Wednesday, June 27<sup>th</sup>, 8:30 am – 5:00 pm, Free</p>
<p><b>Situational Leadership</b> Wednesday, March 14<sup>th</sup>, 8:30 am – 5:00 pm, \$125 Tuesday, May 8<sup>th</sup>, 8:30 am – 5:00 pm, \$125</p>	<p><b>Strategies for Influencing Others</b> Thursday, February 15<sup>th</sup>, 8:30 am – 12:30 pm, \$60 Tuesday, April 17<sup>th</sup>, 8:30 am – 12:30 pm, \$60 Tuesday, June 5<sup>th</sup>, 8:30 am – 12:30 pm, \$60</p>