Title: Laboratory Assistant
Job Code: SC05
FLSA Status: Non-Exempt
Grade: 222

JOB DESCRIPTION: Performs routine laboratory and general clerical tasks necessary for daily operation of laboratory. Collects, prepares, cleans and stores glassware and other lab equipment. Stocks and prepares media, reagents, chemical solutions and stains. Maintains records and files. Sets up laboratory and research equipment as directed. Assists research and laboratory personnel with experiments and procedures. Performs related responsibilities as required. Employees in this classification may be required to work with, take specific precautions against and/or be immunized against potentially hazardous agents.

MINIMUM QUALIFICATIONS: A high school diploma or equivalent. One year of related experience.

The above statements are intended to describe the work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of the personnel so classified.

EQUAL EMPLOYMENT OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER:

Emory University is dedicated to providing equal opportunities to all individuals regardless of race, color, religion, ethnic or national origin, gender, age, disability, sexual orientation, gender identity, gender expression, veteran’s status, or any factor that is a prohibited consideration under applicable law.