**RECOGNITION QUESTIONNAIRE**

Please complete and return this form to help us learn more about you and your interests. This will help your leaders and teammates recognize your contributions in the ways that mean the most to you.

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| **Name:** **Click here to enter text.** |
| **Birthday (month/date):** **Click here** | **Emory Anniversary:** **Click here** |
| **Favorite color:** **Click here** | **Favorite sport/hobby/activity:** **Click here** |
| **Children/family:** **Click here** | **Pet(s):** **Click here** |
| **Favorite lunch location:** **Click here** | **Favorite retail store:** **Click here** |
| **Favorite snack food:** **Click here** | **Favorite flower/plant:** **Click here** |
| **Favorite sports team(s):** **Click here** | **Favorite dessert:** **Click here** |
| **Holidays or special days you enjoy celebrating**: **Click here to enter text** |

**In what kinds of settings are you comfortable receiving recognition?** (Check your preferred settings.)

[ ] Private [ ] Public Group [ ] Small Group/People I know well [ ] No preference

**What is your preferred way to receive recognition?** Indicate whether each form of recognition is meaningful (M), somewhat meaningful (SM), or not meaningful (NM) to you.

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| FORM OF RECOGNITION  | EXAMPLES  | PREFERENCE |
| Verbal | Verbal thank you, recognition in staff meeting  | **Click here** |
| Tangible Rewards | Personalized card, gift cards, treats  | **Click here.** |
| Quality Time | Receive a day off, leave early, extended lunch | **Click here**  |

**What was the most meaningful way you have been recognized by someone in a work setting?**

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**Is there anything else you’d like to make sure we know about how you like to be recognized and appreciated?**

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