

Learning & Organizational Development General Enrollment Class Offerings: May 2016 – November 2016

All sessions held at 1599 Clifton Road, unless otherwise noted.

This is a partial listing of classes. Please browse the catalog at: <https://elmprod.emory.edu>



General Enrollment

We have several courses offered for your professional development needs.

Civil Treatment for Employees

Wed, June 15th, 8:30 am – 12:30 pm, \$60
Thurs, September 15th, 8:30 am – 12:30 pm, \$60

Communicating with Impact

Thurs, May 5th, 8:30 am – 12:30 pm, \$60
Thurs, August 4th, 8:30 am – 12:30 pm, \$60
Thurs, November 10th, 8:30 am – 12:30 pm, \$60

Crucial Conversations

Day 1 - Wed, July 27th, 8:30 am – 5:00 pm
Day 2 - Wed, August 3rd, 8:30 am – 5:00 pm
\$275 (for both days)

Day 1 - Wed, October 12th, 8:30 am – 5:00 pm
Day 2 - Wed, October 26th, 8:30 am – 5:00 pm
\$275 (for both days)

Day 1 - Wed, November 16th, 8:30 am – 5:00 pm
Day 2 - Wed, November 30th, 8:30 am – 5:00 pm
\$275 (for both days)

Developing Yourself and Others

Tues, June 21st, 8:30 am – 12:30 pm, \$60
Tues, September 20th, 8:30 am – 12:30 pm, \$60

Fantastic Service Behaviors

Wed, August 17th, 8:30 am – 12:30 pm, Free

Feedback Essentials

Wed, August 24th, 9:30 am – 11:30 am, Free

Increasing Personal Effectiveness (IPE)

Day 1 - Thurs, August 18th, 8:30 am – 5:00 pm
Day 2 - Thurs, August, 25th, 8:30 am – 5:00 pm
\$200 (for both days)

Day 1 - Wed, November 2nd, 8:30 am – 5:00 pm
Day 2 - Wed, November 9th, 8:30 am – 5:00 pm
\$200 (for both days)

Navigating Beyond Conflict

Tues, June 14th, 8:30 am – 12:30pm, \$60
Tues, September 13th, 8:30 am – 12:30 pm, \$60

Presentation Skills

Thurs, October 27th, 8:30 am – 5:00 pm, Free

Project Management

Thurs, June 30th, 8:30 am – 5:00 pm, Free
Wed, November 9th, 8:30 am – 5:00 pm, Free

Situational Leadership

Wed, June 29th, 8:30 am – 5:00 pm, \$125
Wed, September 7th, 8:30 am – 5:00 pm, \$125

Strategies for Influencing Others

Wed, June 29th, 8:30 am – 12:30 pm, \$60
Wed, September 28th, 8:30 am – 12:30 pm, \$60

